



**Location:** ESA Office  
Unit 2, 10 Cameron Road Mt Barker

**Date:** 26<sup>th</sup> September 2018

**Time:** 6.30pm

### Minutes

1.	<p><b>Present:</b> Peter Graham, Stuart Platt, Karin Edwards, Jacqui Lang, Nick Whyntie, Wayne Copping, Jason Andrews</p>	
2.	<p><b>Apologies:</b></p>	
3	<p><b>Conflict of Interest</b> Members are reminded of the requirements for disclosure by Members of direct or indirect pecuniary benefits in items listed for consideration on the Agenda.</p>	
4.  4.1	<p><b>Confirmation of Minutes</b> Minutes from previous meeting held on 28th August, 2018 Read and accepted: Moved SP 2<sup>nd</sup> JL All in favour</p> <p><b>Matters Arising</b> Sports Pass – Brief and update on situation – Payment of invoice on hold AGM – Successfully convened S Cimarosti – Brief and update on situation</p>	

5	<p><b>Elections</b>  <b>Chairperson:</b> P Graham to continue as chair until January 2019 meeting and then revisit All in favour  <b>Vice Chair:</b> S Platt to continue as Vice Chair until January 2019 meeting and then revisit All in favour  <b>FARMC:</b> N Whyntie, S Platt, K Edwards nominated by PG Moved WC 2<sup>nd</sup> JL All in favour  <b>Public Officer:</b> Constitution states EO to be public officer. SP to write letter to C&amp;BA to as for extension until 31/1/19 Moved JA 2<sup>nd</sup> NW All in favour  <b>Co-opted member:</b> Jo Cottle to be asked to rejoin Board and FARMC Moved WC 2<sup>nd</sup> KE All in favour</p>	SP
6	<p><b>Legal Matters Pending</b></p> <p>6.1 Update from PG regarding situation with former EO and discussed in Matters Arising. SC's property that remains at the office to be returned by courier Letter to be sent to Bourne's regarding the return of ESA property still in SC's possession (keys, laptop and mini ipad)</p> <p>6.2 Craddock / Mintz &amp; Co – Brief and update on situation</p>	KE JL
7	<p><b>Finances</b></p> <p>7.1 Received and noted Financial Report. Moved SP 2<sup>nd</sup> NW All in favour</p> <p>7.2 Grant – have all been submitted and payments received - Noted</p>	
8	<p><b>Other Business</b></p> <p>8.1 Yellow Card issued to a member – Draft letter to be finalised and sent – All in favour</p> <p>8.2 Peter Oborn – briefed on situation – Vote taken on lifting of suspension – Status quo remains</p> <p>8.3 Office Staffing restructure EO/Office manager advert and position description – put forward by JL Any comments / changes forward to JL by 4pm Friday 28/9 and then JL to post on Seek and ESA website</p> <p>8.4 As result of a complaint made by a member a letter will be sent reminding the other party of the Code of Conduct and DC by Laws. No further action required at this stage.</p>	SP JL

<p><b>8.5</b></p>	<p>Information provided by L Clarke acting EO  Minutes from AGM presented – long format, needs to be condensed –  Moved PG 2<sup>nd</sup> SP - All in favour  New members Ratified – Moved WC 2<sup>nd</sup> JA - All in favour  W Matten invoice for SJ course building – support LC recommendations  Moved WC 2<sup>nd</sup> KE - All in favour  Discipline Committee Members list to be updated as committees hold AGMs</p>	
<p><b>8.6</b></p>	<p>Regional Development Australia (Barossa Group) – Equestrian Centre Proposal  Independent consultants seeking funding to find suitable location and requirements for Equestrian Centre. Looking at Murray Bridge / Oakbank / Roseworthy. WC to liaise with development group  Moved SP 2<sup>nd</sup> KE - All in favour</p>	
<p><b>8.7</b></p>	<p>Discipline By-Laws – request from SJ re the removal of the last sentence in Section 4 (f)“ The board may, at any time, remove a person from a discipline committee if it deems this appropriate. The board reserves the right to make such a removal without stating the cause.”  The Board agreed to this sentence being removed in the next Draft of the Discipline By-Laws to be done by SP</p> <p>It was also noted by WC that the current DC By-Laws do not allow for co-opted members to fill vacant positions – to be considered by the Board for next Draft of the DC By-Laws</p>	<p>SP</p>
<p><b>8.8</b></p>	<p>AGM – ran smoothly and the General Forum was constructive – Minutes need to be condensed as above in 8.5</p>	
<p><b>8.9</b></p>	<p>Members requested the need for DC to have their “own” bank accounts for funds raised by the DC’s. Legal binding Trust account for levies raised, competitions and specific fund raising  Separate Accounts to be put on FARMC agenda to investigate options  Summary of Minutes of Board meeting to be put on website once minutes had been completed</p>	
<p><b>8.10</b></p>	<p>The Show Horse working party is to continue with the organising of the SA HOTY and is doing a revised budget for this. The SHDC being held on 27/9/18 for election of officers. Robyn to continue with preparation of 2018 HOTY as previous</p>	<p>JL</p>

