

30 September 2022

Dear ESA Member

ESA 2022 AGM

I refer to recent correspondence to all ESA members regarding the upcoming ESA AGM to be held on 26 October 2022 at 7pm. Please find enclosed with this letter the Notice of AGM including the Agenda, the Notification of Attendance form and the Jumping Committee Ballot Voting form.

The above documents together with all other documentation required for the AGM, as listed below, can be located on the ESA website at <https://www.sa.equestrian.org.au/content/2022-agm-info>

The other documentation includes:

- Draft minutes of the 2021 AGM
- The 2022 Annual report including the audited finance report for the year ended 30 June 2022
- List of nominations received for Board and Discipline Committee positions
- Ballot paper for voting on nominations for the Jumping Discipline Committee
- Short CV/Bio for nominees for Jumping Committee (7 of in one pdf)
- Clean version of the proposed ESA Constitution
- Tracked version of the proposed amendments to the ESA Constitution
- Commentary on the proposed amendments to the ESA Constitution

Attendance Form & Delegate of Affiliated Member

Enclosed with this letter is the AGM attendance form. The attendance form asks for members to indicate whether they will be attending the AGM in person, by virtual attendance or will be an apology. Members who return the attendance form indicating that they will attend the meeting virtually, will be sent the link for the AGM in the days prior to the AGM. For those members attending in person, we ask that you please complete and return the form to ensure there are no unnecessary delays in commencing the AGM on the night. However, please note that a member can attend the AGM in person without completing the form. Please return this form by 21 October 2022 to agm@equestriansa.com.au

Notification of the appointment of a Delegate, by an affiliated member, must be provided to the ESA Executive Officer by email sent to agm@equestriansa.com.au. ESA will accept the email as the required notice. Please note that the delegate must be a current member of the affiliate member. In the email please provide details of the affiliated member's name, the delegate's name and ESA number, together with any directions given to the delegate, by resolution of the affiliate member.

Board & DC Nominations

ESA is very pleased to announce that we have received 21 nominations for Board and DC positions. With the exception of the Jumping Committee, the number of nominations received for the Board and Discipline Committees has not exceeded the respective vacancies and therefore those nominees will

be declared elected at the AGM. In relation to the Jumping Committee, the nominations received have exceeded the available vacancies. Accordingly, a vote is required to determine who will be elected to the committee. Please find attached a ballot paper for voting. Every ESA member, who is entitled to vote, can cast a vote. To cast your vote, you will need to complete and return **both** pages of the ballot paper to agm@equestriansa.com.au. Only votes submitted to this email address will be counted. If you are unable to cast your vote via email please contact our Executive Officer, JP Chevalier, to make alternative arrangements. **Please note the voting deadline of 5pm on Friday, 21 October 2022. Voting is open now.**

Members can select up to 3 persons for committee. The 3 persons with the largest number of votes at the closing date will be elected, with the announcement being made at the AGM.

After the close of nominations, the nominees for the Jumping Committee were afforded the opportunity to submit a brief CV/Bio to be provided to members. The CV/Bio's received are on the ESA website, in the link at the commencement of this letter. Please note that there are seven Bios/CVs, listed in alphabetical order by surname, in the one pdf document.

On behalf of the ESA Board, I take this opportunity to thank all members who have nominated to be on the Board or a Discipline Committee, as without volunteers such as yourselves, ESA could not effectively operate.

Constitution

As members are aware, a proposed ESA Constitution was previously sent to members for feedback. ESA received feedback on the proposed changes from various members. The ESA Board discussed the feedback received and in consultation with our solicitors, Minter Ellison, made further amendments to the proposed Constitution, incorporating some of the feedback received. The proposed Constitution, in both a tracked and clean version, is on the ESA website. At the AGM, members will be asked to vote on the new Constitution. As the acceptance of the new Constitution must be passed by special resolution, it will require a 75% majority of members present at the meeting, to vote in favour for, the resolution to be passed.

Questions

If you have any questions on the Annual Report including the Audited Financial Report please submit these questions to chairman@equestriansa.com.au indicating whether you require your question to be read out at the AGM, together with ESA's answer to your question. If you do not indicate that you require your question to be read out at the AGM, then a response to your question will be provided by email as soon as possible. Please note Rule 12.2 of the ESA Constitution which reads "No business other than that set out in the notice convening the meeting shall be transacted at the General Meeting". Accordingly, any questions to be raised at the AGM must relate to matters already in the Agenda.

On behalf of the ESA Board I take this opportunity to thank you for your continued support throughout the year. I look forward to meeting you at the AGM, if you are attending.

Kind regards



Craig Hannam
ESA Board - Chair