



# Board Meeting Summary

## February 2023

The Board met on 15 February 2023 at the Bridgeport Hotel. All board members in attendance with the exception of Brod Wray who was an apology. The previous minutes from the 18 January 2023 meeting were discussed and approved. Outstanding actions reviewed.

### Inspection

- Prior to the Board meeting the ESA Board met with members of the Murray Bridge racecourse and inspected their facilities.

### ESA

- Board members requested to declare any new conflicts of interest. No new declarations made.
- ESA Annual Awards – feedback received and discussed. Agreed to book the same venue for the 2024 ESA Annual Awards.
- Discussion on member feedback survey.
- Reminder re Governance Training - New Board/DC members will be directed to the Sports Australia governance training to be undertaken.
- Update provided on grant application for the project titled “Supporting Future Champions”.
- Building Valuation – Valuation shows property has increased 10% in value. Will be reported in the FY23 financial statements.
- Draft Operational Plan presented to the Board by the EO. Draft plan to be developed.
- Governance Review Implementation Plan – one outstanding matter to be finalised in early 2023.
- Executive Officer monthly report reviewed and discussed including updates on:
  - Staffing requirements for next six months
  - Membership fee discount implemented from January 2023
  - Membership Numbers & financials
  - Communications with membership
  - Update on grant application.
  - Other general issues.
- Correspondence in/out:
  - Correspondence from National re measuring and stewards for Dressage
  - Integrity & other complaint matters
  - Other general correspondenceAll correspondence reviewed and discussed.
- Progression of ESA Operational plan.
- What’s happening in 2023:
  - Finalise Governance Review plan
  - Building better relationships with members

**EA**

- Discussion on EA Strategy and Structure process noting members of the EA Board and the EO will be visiting on 22 February to meet the Board and DCs to discuss the EA Strategy & Structure proposal.
- Discussion regarding complaint matters noting they are all with SIA/EA. A general update on each of the complaint matters was provided to the Board from the EA monthly report.

**DCs**

- As noted at January 2023 Board meeting Combined DC meeting held on 7 December 2022. Next combined DC meeting to be held on 22 February 2023 with EA Board and EO attending to discuss Strategy and Structure.
- Dressage – Minutes from 16 January 2023 meeting noted.
- Dressage Judges – Email from 2 February 2023 re Stewards
- Eventing – Minutes from 19 January 2023 meeting noted.

**Finance Audit Risk Management Committee (FARMC)**

- January 2023 Combined and DC P&L, BS – discussed and accepted.
- January 2023 Bank reconciliations, balances confirmed – discussed and accepted.
- Payments to Board members/related entities discussed and approved.
- Update on Hybrid securities performance provided with follow up discussion.
- Board to consider short term investment of funds into term deposits.
- Review of members YTD in comparison with 2022 and uptake of membership given discounted fees.
- FY24 Budget process to commence.
- Approval of legal fees re complaint matter
- Change of FARMC meeting dates.
- Discussion regarding Risk Register – awaiting DC's feedback.

**New Business**

- Amendments to the Delegation of Authority documents discussed and agreed.
- EO requested Board to review website and let him know if any issues or suggested improvements to improve member experience.

The next Board meeting will be held on 15 March 2023 in the ESA Board room and via WebEx.