



Board Meeting Summary

April 2022

The Board met on 20 April 2022 in the Boardroom and via Webex. Previous minutes from March 2022 meeting were accepted, and **outstanding actions** reviewed. Remaining areas of focus from previous actions include:

- Governance Review Implementation Plan progressing
- 2022 – 2025 Strategic Plan progressing
- ESA Board working with DC's for the Discipline Committee (DC) Bylaws update
- Governance training providers are being sought to provide governance training to Board and DCs.
- Policies review being undertaken including ESA Constitution
- Ongoing discussions with EA Integrity re Sports Integrity Australia and complaints
- Ongoing discussion with Oakbank

Note: Most of these actions are ongoing due to the complexity and requirements for finalising these matters.

EA

- EA Strategic Plan preparation continues. Sports Australia will interview select people as part of the preparation of the plan and then have a National meeting in July
- Discussion regarding nominations for EA Fees & Levies Committee and EA Nominations Committee

ESA

- New ESA Executive Officer has commenced part-time and to become full-time in early May
- Action points as above discussed further including:
 - ESA Strategic Plan & Operational Plan continuing
 - Governance Review Plan
 - DC By-Laws Update
 - Governance training
 - Policies
- Update on meeting with PCASA
- Discussion regarding potential new Board members
- Discussion regarding yearly event calendar for DCs
- Discussion and approval of Board Job Descriptions and Board Induction process and checklist
- Discussion regarding Risk Register
- Discussion regarding ESA Awards and 2023 Awards Night
- Discussion regarding current complaint matters

Finance Audit Risk Management Committee (FARMC)

- March 2022 Combined and DC P&L statements & BS accepted
- March 2022 Bank reconciliations, balances confirmed, accepted
- Discussion regarding bank account types for DC to minimise bank fees
- Discussion regarding payments to Board members – Nil for March 2022
- Discussion regarding increase to EA Fees and Levies
- Membership fees for FY23 discussed
- Confirmation of approval of COVID Grant
- Discussion regarding pausing of all other Grants due to new State Government

DCs

- Discussion and approval of minor amendment to DC Confidentiality Agreement
- Next Combined DC meeting to be held on 27 April 2022
- Dressage – State Championship date for 15 & 16 April 2023 approved.
- Dressage – Minutes reviewed and noted
- Show Horse – Discussion regarding application
- Show Jumping – Discussion and approval of co-opted committee member (Sheridan Manuel – as rider's rep)
- Show Jumping – Minutes reviewed and noted
- Eventing – Minutes reviewed and noted
- Vaulting – Minutes reviewed and noted
- Coaching – Minutes reviewed and noted.

Correspondence

- Incoming and outgoing correspondence reviewed and discussed.

The next meeting will be held on 18 May 2022 in the Boardroom and via webex.