



# Board Meeting Summary

## December 2021

The Board met on 15 December 2021 in the Boardroom and via Webex. Previous minutes from the 17 November 2021 Board meeting were accepted, and **outstanding actions** reviewed. Remaining areas of focus from previous actions include:

- Governance Review Implementation Plan progressing
- 2022 – 2025 Strategic Plan progressing
- ESA Board to work with DC's for a review of the Discipline Committee (DC) Bylaws
- Governance training requirements for Board and DCs.
- Policies review being undertaken including ESA Constitution
- Ongoing discussions with EA Integrity re Sports Integrity Australia and complaints

Note: Most of these actions are ongoing due to the complexity and requirements for finalising these matters.

### EA

- EA Strategic Plan & High Performance forum held
- EA AGM to be held in January 2022

### ESA

- EO performance review undertaken by Board
- Staff performance review undertaken by EO
- Discussion regarding EO's resignation
- Discussion regarding staff member's resignation
- Action points as above discussed further including:
  - ESA Strategic Plan & Operational Plan continuing
  - Governance Review Plan
  - DC By-Laws Update
  - Governance training
  - Policies
- Update on meeting with PCASA
- Discussion regarding Awards Night
- Discussion regarding current complaint matters

### **Finance Audit Risk Management Committee (FARMC)**

- November 2021 Combined and DC P&L statements & BS accepted
- November 2021 Bank reconciliations, balances confirmed, accepted
- Payments to Board members for November 2021 – Approved
- Noting of Circular Resolution approving payment of horse rugs for Awards night
- Discussion and approval of FARMC recommendation regarding investment of surplus funds
- Discussion regarding Risk Register

### **DCs**

- Carriage Driving – Minute reviewed and noted
- Dressage – Minutes reviewed and noted
- Eventing – Minutes reviewed and noted
- Eventing – Approval of committee member for view only access to bank account and removal of another committee member from view only access
- Interschool – Minutes reviewed and noted
- Show Horse – Discussion regarding application & EA SHC information
- Show Jumping – Minutes reviewed and noted
- Show Jumping – Approval of committee member for view only access to bank account and discussion of Committee functions document and State squads
- Vaulting – Minutes reviewed and noted

### **Correspondence**

- Incoming and outgoing correspondence reviewed and discussed.

The next meeting will be held on 19 January 2022 in the Boardroom and via webex.