



# Board Meeting Summary

## February 2022

The Board met on 16 February 2022 in the Boardroom and via Webex. Previous minutes from the 19 January 2022 Board meeting were accepted, and **outstanding actions** reviewed. Remaining areas of focus from previous actions include:

- Governance Review Implementation Plan progressing
- 2022 – 2025 Strategic Plan progressing
- ESA Board working with DC's for the Discipline Committee (DC) Bylaws update
- Governance training providers are being sought to provide governance training to Board and DCs.
- Policies review being undertaken including ESA Constitution
- Ongoing discussions with EA Integrity re Sports Integrity Australia and complaints
- Ongoing discussions with Oakbank

Note: Most of these actions are ongoing due to the complexity and requirements for finalising these matters.

### EA

- EA Strategic Plan preparation continues. Working party progressing investigations

### ESA

- Wendy Schaeffer-MacDonald has taken a leave of absence from the ESA Board
- Discussed and approved Craig Hannam as Chair of the ESA Board
- Update on applications for the appointment of new ESA Executive Officer
- Discussion on operations of ESA office in absence of a formal EO. Board noted their appreciation of the office staff during the period of reduced staff numbers
- Action points as above discussed further including:
  - ESA Strategic Plan & Operational Plan continuing
  - Governance Review Plan
  - DC By-Laws Update
  - Governance training
  - Policies
- Update on meeting with PCASA
- Discussion regarding new National Integrity Framework & Sports Integrity Australia
- Discussion regarding ESA website
- Discussion regarding ESA Awards and 2023 Awards Night
- Discussion regarding current complaint matters
- Discussion regarding the need for additional Board Members and skill set required

**Finance Audit Risk Management Committee (FARMC)**

- January 2022 Combined and DC P&L statements & BS accepted
- January 2022 Bank reconciliations, balances confirmed, accepted
- Payments to Board members – Nil
- Discuss and approval of interstate travel for a DC member
- Discussion regarding Risk Register

**DCs**

- Next Combined DC meeting to be held on 23 February 2022
- Discussion regarding DC By-Laws review process
- Dressage – State Young Horse & Pony Classic held with interstate judges
- Eventing – Minutes reviewed and noted
- Show Horse – Discussion regarding application
- Vaulting – Minutes reviewed and noted
- Discussion regarding Bitless Bridles

**Correspondence**

- Incoming and outgoing correspondence reviewed and discussed.

The next meeting will be held on 16 March 2022 in the Boardroom and via webex.