



# Board Meeting Summary

## July 2022

The Board met on 20 July 2022 in the Boardroom and via Webex. Previous minutes from the 15 June 2022 meeting were accepted, and **outstanding actions** reviewed.

### EA

- New EA Strategic Plan progressing. National meeting of State Chairs and EO's was held on 6 July 2022 in Sydney to progress the EA Strategic Plan. It was a very good meeting and agreeance was reached on moving the plan forward.
- EO provided an update on:
  - the announcement of Para Dressage not being selected for WEG and then the change of position with EA announcing Para Dressage would attend WEG.
  - the new Jumping rules that came into effect from 1 July 2022
  - Horse Traceability proposal; and
  - the Medical Provider Framework.

### ESA

- ESA Board resolved to fill a casual vacancy on the Board by accepting Jen Benson as a new ESA Board member. Chair/EO to contact Jen Benson to formalise arrangements and for Jen to attend the August Board meeting
- Board resolved to appoint JP Chevalier as the Child Safety Officer for ESA
- ESA has signed up to the SA Sports Vouchers. Children up to year nine can apply for a \$100 voucher to be used to offset membership fees
- Confirmed that depending on a member's pay-pal account that they should have the option to pay membership fees by instalment payments through Nominate/Pay-pal
- Update on ESA Strategic Plan & Operational Plan – Strategic Plan requires Purpose and Vision statements to be finalised. Plan to finalise Strategic Plan by the end of August. Once finalised will then update the Operational Plan
- Governance Review Plan – outstanding matters being reviewed and implemented with the plan to be finalised in Calendar 2022
- Governance training – EO talking with Sports SA to finalise appropriate training for Board & DC's
- External IT provider has increased fees and agreement being reviewed and looking at alternative arrangements
- the NIF Child Safety Policy & Addendum – near completion but noting that further legislation will be released in approximately 2 months which may change the requirements and need further documentation to be submitted
- ESA Constitution – review continuing. Once finalised seek member feedback and update Constitution for approval at AGM.
- Policies – reviewing existing policies and updating as time permits
- Working with Children Checks – seek update from office but understand all completed

- ESA has submitted applications for 2 grants offered by the new State Government. Awaiting outcome of first grant. ESA to present second grant to ORSR in a face to face meeting in early August.
- Update on Oakbank – discussions on hold whilst Oakbank resolves internal matters
- AGM to be held on 26 October at Auchendarroch House. Timeline of required AGM notices discussed. External audio visual/Webex provider engaged.
- Update of the interim plan for the Show Horse HOTY. Winter Gala cancelled and apology to venue provider for lack of notice of cancellation.
- EO Report reviewed and discussed
- Complaint matters discussed
- Invitation from Australian Masters Games to participate in next years Games. EO to communicate and investigate.
- Volunteering SA & NT – EO to make contact with a view to forming a relationship and sharing best practice concepts.

### **Finance Audit Risk Management Committee (FARMC)**

- June 2022 Combined and DC P&L, BS – discussed and accepted.
- June 2022 Bank reconciliations, balances confirmed – discussed and accepted.
- Payments to Board members/related entities approved
- Draft Annual FY22 financial statements reviewed and discussed.
- Audit processed has commenced and should be completed a lot earlier than in FY21
- EO has advised DC's that their annual reports are required by 15 August 2022.
- FY23 Membership year has opened on Nominate and EO to review reports from Nominate to provide a better analysis of renewals. Membership renewals to date are on track.

### **DCs**

- Next Combined DC meeting to be held on 24 August 2022
- Further discussion regarding Swabbing requirements for FY22
- Update provided on the DC By-Laws review – Draft By-Laws sent to DC's for final review/amendments for final approval at the Board meeting on 17 August 2022.
- Dressage – Communication regarding high performance squad selection, criteria and announcement. Reviewed and discussed.
- Vaulting – Minutes from 12 July 2022 meeting noted
- National Show Horse Committee resigned in late June 2022. Awaiting further update.
- Discussion regarding no EOI's received to form a new Show Horse DC.
- Board approved Vaulting State Champs date of 29-30 October 2022
- Board approved Show Horse HOTY date of 14 & 15 October 2023

### **Correspondence**

- Incoming and outgoing correspondence reviewed and discussed.

The next meeting will be held on 17 August 2022 in the Boardroom and via webex.

*Note: Some of the items are ongoing due to the complexity and requirements for finalising these matters.*