



Board Meeting Summary

November 2021

The Board met on 17 November 2021 in the Boardroom and via Webex. Previous minutes from the 20 October 2021 Board meeting together with the 27 October 2021 (post AGM) minutes were accepted, and **outstanding actions** reviewed. Remaining areas of focus from previous actions include:

- Governance Review Implementation Plan progressing
- 2022 – 2025 Strategic Plan progressing
- ESA Board to work with DC's for a review of the Discipline Committee (DC) Bylaws
- Governance training requirements for Board and DCs.
- Policies review being undertaken including ESA Constitution
- Ongoing discussions with EA Integrity re Sports Integrity Australia and complaints

Note: Most of these actions are ongoing due to the complexity and requirements for finalising these matters.

EA

- EA appointment of a National Integrity Manager and a National & Integrity Complaints Officer together with the proposed adoption of the Nation Integrity Framework with Sports Integrity Australia

ESA

- Welcome Ian Nitschke to the Board together with Wendy Schaeffer-Macdonald's term being renewed
- Congratulations to the new and renewing Discipline Committee members
- EO report reviewed and discussed
- Staff performance reviews to be undertaken
- Action points as above discussed further including:
 - ESA Strategic Plan & Operational Plan continuing
 - Governance Review Plan
 - DC By-Laws Update
 - Governance training
 - Policies
- Ongoing discussions with government regarding funding
- Discussion regarding AGM held late October and questions taken on notice
- Discussion regarding Awards Night
- Discussion regarding current complaint matters

Finance Audit Risk Management Committee (FARMC)

- October 2021 Combined and DC P&L statements & BS accepted
- October 2021 Bank reconciliations, balances confirmed, accepted
- Minutes of the 10 November 2021 FARMC meeting review and noted
- Payments to Board members for October 2021 – Approved
- Discussion regarding discount of membership fees
- Approval of purchase of AV equipment for DC's (to be retained in the office)
- Discussion regarding Risk Register

DCs

- Minutes of 3 November 2021 DC meeting noted
- Eventing – Minutes reviewed and noted
- Eventing – Approval of Heather Ford (casual vacancy), Jude Sonnefeld and Louise Compton (as co-opted) to Eventing Committee

Correspondence

- Incoming and outgoing correspondence reviewed and discussed.

The next meeting will be held on 15 December 2021 in the Boardroom and via webex.