



Board Meeting Summary

April 2021

The Board met on 21st April 2021, via webex. Previous minutes were accepted, and outstanding actions reviewed. Remaining areas of focus from previous actions include:

- Discipline Bylaws to be updated, annually.
- Measuring Bay location being considered.
- Oak Bank Racecourse and Roseworthy now being considered for location for State Equestrian Centre, requires support of all Equine partners, development of an infrastructure concept.
- Funds, grants for new Show Horse trailer to be sourced.
- DRAFT Risk register to be reviewed by the Finance Audit Risk Management Committee (FARMC) and make recommendation to the Board.
 - Develop risk appetite and tolerance.
- Discuss GRYDSP with DC's as Diversity Inclusion Funding no longer exists and therefore is not available.
- Develop process for DC and WP rule changes.
- Invite ORS representative to attend a future ESA Board meeting.

Note: Most of these actions are ongoing due to the complexity and requirements for finalising these matters.

Steve Ludlam provided a summary of a recent meeting with ORS.

Steve provided and EA update:

- Summary of recent meeting with EA Chair and A/CEO, State Chairs, Vice Chairs, CEOs.
- No progress on EA Committees to date.
- EA has put out a tender for insurance, advised it would be awarded prior to the end of the financial year.
- EA indicated it was unlikely to sign up the Child Protection Scheme, as they do not believe they are able to administer or compensate redress.

ESA applied for funding for governance training for DC's and the Board. We received advice we will be nominated by our local member for \$2K of funding. Some grants now involve applying through the local member.

Progress against the Governance Review Implementations were discussed.

Progress on complaints discussed, conflict of interests (COI) was declared, members with COI were excluded from the respective discussion, due process and natural justice will be

followed to resolve.

Racial vilification matter was discussed.

ESA's current and end of year forecast financial position was discussed. Progress on DRAFT ESA and DC 2021/2022 Budgets was discussed.

A recommendation from the FARMC was presented regarding new ESA operational structure, DRAFT job descriptions for roles, hours, and salaries was discussed with a further information being required.

Financial Officer position was increased to 18 hours per week and has been advertised. EO hours have been increased to 30 hours per week. Prim Cromwell (Receptionist) resigned effective 2nd April 2021. Judy Clutterbuck has been offered part time employment as the interim replacement for the Receptionist role to allow time to finalise the structure.

The DRAFT Swabbing Strategy, including ESA subsidies and cost recovery, was approved.

Catherin Skinner was co-opted to replace Judy Clutterbuck on the Dressage DC. Brigitte Drinkwater's resignation from the Dressage DC was accepted. New portfolios for members of the Dressage DC were accepted.

Anthony Thomas resignation as a selector for the Jumping DC was accepted.

Steve Ludlam (our Interim Chair) believes we are now in a position to appoint a permanent Chair. Steve's personal work circumstances have changed which has resulted in an increase in his workload. Steve is confident ESA can appoint a new Chair that will continue to focus on governance and strategy. Steve has advised the ESA Board he is resigning as Chair with the May meeting being his last.

The next meeting will be held on 20th May 2021, via webex.