



Location: ESA Office
Unit 2, 10 Cameron Road Mt Barker

Date: 16th January 2019

Time: 6.30pm

Minutes

1.	Present: Peter Graham, Stuart Platt, Karin Edwards, Wayne Copping, and Wendy Schaeffer	
2.	Apologies: Jason Andrews	
3.	Conflict of Interest Members are reminded of the requirements for disclosure by Members of direct or indirect pecuniary benefits in items listed for consideration on the Agenda.	
4.	Discussion with Chair & Representative No Discipline representatives attended this meeting	
5.	Confirmation of Minutes Minutes / Notes from previous meeting held on 19th December, 2018 Read and accepted: Moved: WC 2 nd SP All in favour Noted that insufficient members present to form a quorum Letter to be written to JA re meeting attendance & contributions Moved WS 2 nd WC All in favour Matters Arising <ul style="list-style-type: none"> Office Staffing / restructure Office hours to be Monday / Tuesday / Thursday 10am to 4pm for now – note to be placed on front door Invoice for 2019 Dressage State Champs for \$3000.00 has been received from MCDC as agreed – payment of invoice approved – All in favour Dressage committee – if not enough people to form DC then they can continue as a working party 	

6	Correspondence / Memos In <ol style="list-style-type: none"> 1. Munroe – The board has done what we said we would do 2. Lewis – PG & SP have responded to letter 3. EA National SGM going ahead on 4/3/19 4. Vaulting SA – Notes re Insurance – noted 5. RAHS letter – noted 6. ORS & R – discussed in detail at end of meeting – Draft proposal to be emailed to board members for contributions 7. Fenwick – noted 	PG & SP
7. 7.1 7.2 7.3	Finances Bookkeeper to be engaged to keep doing monthly reconciliations that JC set up SP to liaise Moved WC 2 nd WS All in favour FARM Committee meeting to be organized ANZ Bank removal and addition of authorized signatories and authorizing officers as Motion: For Jacqueline Lang and Joanne Cottle to be removed and For Wendy Schaeffer to be added as new signatory on the ESA account Token held by Jacqueline Lang to be cancelled Two signatories be authorized to approve these changes via any forms ANZ requires to be completed Moved SP 2 nd WC All in favour	SP SP & WS
8. 8.1	Legal Matters Sparke Hillmore – advised a change of proposed date for mediation	
9. 9.1 9.2 9.3 9.4 9.5	Other Business <ul style="list-style-type: none"> • Business & Consumer Affairs Public Officer form to be filled out In absence of EO the board appoints PG as Chair to become the PO Moved KE 2nd WS All in favour • Horse SA – Sport Horse Welfare and Social License Seminar Cost \$525.00 inc GST PG to attend and invoice be paid Moved SP 2nd WS All in favour • Appointment of 2 co-opted board members from the 2 that have submitted applications for vacant board positions Naomi Mashford be appointed to the ESA board Moved SP 2nd WS All in favour Helen Coliero be appointed to the ESA board Moved WC 2nd KE All in favour • Jim Dunn Memorial Trophy – being organized by KE along with other awards night trophies • Invites to DC Chair and 1 other representative from Show Horse and Interschool to next board meeting 	PG PG KE
10.	Next Board Meeting 27th February, 2019 at 6.30pm Meeting closed at 9.00pm	

11.	Signature of Chair	Date	