



Location: ESA Office
Unit 2, 10 Cameron Road Mt Barker

Date: 19th June 2019

Time: 6.30pm

Minutes

1.	Present: Peter Graham, Stuart Platt, Karin Edwards, Naomi Mashford, Wendy Schaeffer and Helen Coleiro Guest from Show Horse – Andrew Hunt	
2.	Apologies: Wayne Copping	
3.	Conflict of Interest Members are reminded of the requirements for disclosure by Members of direct or indirect pecuniary benefits in items listed for consideration on the Agenda.	
4	Discussion with Representative from Show Horse <ol style="list-style-type: none"> 1. Chair Madison Maitland has resigned, new Chair to be elected 24/6/19 2. HOTY to be run mid September at Strathalbyn 3. Financially – sponsors are coming on board. Prydes is Naming Rights sponsor 4. Basic budget has been sent in – rugs, garlands etc still being finalised but costs will be covered by sponsors 5. Judges are selected by National Office 6. Flights to be organised 7. Air BNB in Hahndorf has been booked – invoice to be emailed to SP for payment 8. Newcomer classes using left over garlands from last year 9. Office to be notified re sending out invoices to the sponsors 10. Measuring slab paperwork to be signed SP to forward paperwork to AH <p>Thank you to Andrew for attending meeting to update on the progress of HOYT preparations and show horse DC</p>	

5.	Confirmation of Minutes Minutes from previous meeting held on 29th May, 2019 Read and accepted: Moved: KE 2 nd NM All in favour. Matters Arising <ol style="list-style-type: none"> 1. Office Staffing / restructure – Weekly reports collated by NM – general discussion. AG is having time off in July as agreed at time of employment 2. RTWSA program – on going 3. ORS & R – review starting 20/6/19. Stakeholder & board meetings with consultant on 21/6/19 4. Interim Branch Manager – Manage office, systems & process - 12 month contract – budgeted for 3 days per week..to be discussed further 	PG
6.	Correspondence / Memos In <ol style="list-style-type: none"> 1. WA Matten – resolved 2. Vaulting minutes received Noted received All in favour	
7.	Finances <ol style="list-style-type: none"> 1. ESA financial reports Received Moved: SP 2nd WS All in favour 2. ESA membership fee structure – Proposed by FARMC that Membership fees remain unchanged and for payments made online “Nominate” by 31st July 2019 a 5% discount will apply. Moved NM 2nd KE All in favour. HC to notify Office immediately so renewal letters can be sent out 3. ESA branch budget work in progress 4. DC budgets – received from Vaulting, Eventing, Dressage & Show Horse – HC to follow up SJ, Carriage & Interschool 5. ORS&R Acquital to be done by KE along the lines of proposal put forward 	HC HC KE
8.	Legal Matters SC on going	
9.	New Members Nothing provided for ratification	

11.	<p>Other Business</p> <ol style="list-style-type: none"> 1. AGM proposed for 18th or 25th September, 2019 date discussion to be continued via email. Auditor has been advised 2. Registration of Event Trade names ie. SA State Championships being considered 3. New Board Members – WS has spoken to several with an interest to assist 4. Multi Discipline Training Camp – September / October school holidays. WS to chair a committee to run this. Sophie Thompson & Skye Barrowcliffe from Vaulting and Lynda Smith from Coaching have indicated they are interested in being on committee. 5. 2 x Discipline Committee Chairs to be invited to next meeting – KE to follow up 	<p>WS</p> <p>WS</p> <p>KE</p>
12.	<p>Next Board Meeting 24th July, 2019 at 6.30pm</p> <p>Meeting closed at 10.00pm</p>	