



Location: ESA Office
Unit 2, 10 Cameron Road Mt Barker

Date: 29th May 2019

Time: 6.30pm

Minutes

1.	Present: Peter Graham, Stuart Platt, Karin Edwards, Wayne Copping, Naomi Mashford, Wendy Schaeffer and Helen Coleiro Guests from EA National – Peter Toft, John Glenn and Gillian Canapini Guests from Coaching DC – Lynda Smith Guests from Dressage Judges DC – Liz Duncan, Lizzy Ritchie, Verity Hayman	
2.	Apologies:	
3.	Conflict of Interest Members are reminded of the requirements for disclosure by Members of direct or indirect pecuniary benefits in items listed for consideration on the Agenda.	

<p>4.a</p>	<p>Discussion with Chair from Coaching DC</p> <ol style="list-style-type: none"> 1. Coach educators update scheduled for 25/7/19 2. Have 6 people on DC – all about helping and encouraging 3. PG advised that the ESA office has access to the new “working with children checks” 4. PG asked for Coaching DC to provide some information to go on website 5. All agree the process is extensive and rigorous 6. What would make riders choose an EA Coach 7. GC said EA are looking at fast tracking for elite riders and overseas coaches 8. GC said EA will have a dedicated person for coaching 	
<p>4.b</p>	<p>Discussion with Chair and representatives from Dressage Judges DC</p> <ol style="list-style-type: none"> 1. Have 5 people on DC 2. Struggling to get new judges and maintain and upgrade judges 3. There are 32 judges in SA – 5 x A level, 5 x B level – is 7 levels too many 4. Levy – seminars / supporting judges financially – proposed scholarship system – 3 or 4 seminars and workshops per year 5. GC suggested that they write submissions to National DC in regards to the difficulties of complying with National regulations due to number of competitors and distance 6. GC suggested submissions for funding for Regional funding – business plan – workforce requirements – what is required 7. LD is going to club meetings and explaining how and where the levy money is being spent on judges education etc each year 8. Membership - restructure <p>Thank you to Lynda, Liz, Lizzy & Verity for attending meeting to discuss coaching and dressage judges issues</p> <p>Lynda, Liz, Lizzy & Verity left the meeting</p>	

<p>5.</p> <p>4.c</p>	<p>Confirmation of Minutes</p> <p>Minutes from previous meeting held on 1st May, 2019</p> <p>Read and accepted: Moved: NM 2nd SP All in favour.</p> <p>Matters Arising</p> <ol style="list-style-type: none"> 1. Office Staffing / restructure – Prim wishes to reduce to 2 days per week from 7th June 2019 2. Staff on RTWSA - ongoing 3. ORS & R – getting closer to review starting. Project manager / facilitator required. PG nominated NM Moved: SP 2nd KE All in favour 4. Horse's mouth – Proposed End of Year Magazine – AG to start collecting stories 5. SA Dressage Championships ran very well despite the pouring rain <p>Discussion with representatives from EA National Board</p> <ol style="list-style-type: none"> 1. Consistency of management of safety 2. Pathways at ALL levels for ALL participants 3. Identify where SA is and where EA is in the landscape 4. Horse welfare / Social license to operate 5. Culture of entitlement 6. Rules NOT standardised or totally clear 7. IT information – currently not user friendly 8. Results database – currently not user friendly 9. Strategic Plan – National review – Safety / Pathways/ Insurance / Education 10. ICDF – reintroduction of some funding for International events held in SA (all states) 11. HP Funding – controlled by others 12. Selection national teams needs to be open / fair / transparent 13. Marketing – Gender equality – age neutral – longevity – lifestyle – multi discipline 14. Sponsors need looked after from highest to lowest level 15. Interschool – National Committee required 16. Show Horse – <p>Thank you to Peter, John and Gillian for coming to discuss issues being looked at by EA and ESA and the way forward</p> <p>Peter, John and Gillian left the meeting</p>	
<p>6.</p>	<p>Correspondence / Memos In</p> <ol style="list-style-type: none"> 1. Jason Andrews – board resignation 2. Eventing March 2019 minutes received 3. Coaching minutes received 4. Letter from National CEO re NSW inquests 5. Letter from Peter Friend re 2019/2020 EA levy structure 6. EA Levy structure – spreadsheet 7. ESA Governance Review – updated statement from ORS&R 8. Show Horse DC – questions – PG replied – no response to date 9. EA – volunteer of the Month 10. EA – concussion protocol 11. RTWSA Premium rate Schedule <p>All received / noted Moved: SP 2nd WC All in favour</p>	

7.	Finances <ol style="list-style-type: none"> 1. ESA financial reports Received Moved: SP 2nd WS All in favour 2. ESA membership fee structure – FARMC to review 3. ESA branch budget – FARMC to review 4. DC budgets – received from Vaulting & Eventing – HC to follow up 	HC
8.	Legal Matters SC on going	
9.	New Members Nothing provided for ratification	
11.	Other Business – postponed to next meeting	
12.	Next Board Meeting 19th June, 2019 at 6.30pm Meeting closed at 11.00pm	