



Dressage SA

Minutes for Meeting

19.09.2022 @ 7.00 pm

Meeting held at ESA Office

1. **Welcome** Meeting Opened: 7.00 pm
2. **Guests present:** nil
3. **Committee members present:** V. Hannam (Chair/Treasurer), J.Weir (Vice Chair), C. Skinner (Secretary), R. Schneeberger, M.Hunt, N.Angel, C.Kelly, Duncan DJSC (via webex),
4. **Out of session communication:** nil
5. **Apologies:** (S.Dossett – 3/12 leave of absence)
6. **Discussion about correspondence from former member ESA Mary Nitschke and By-Law emails and Grant application**

The chair of DSA opened the floor All members of the committee were present and able to discuss issues relating to a letter from Mary Nitschke (now a former member of ESA) and emails from Julia Weir and ESA about the membership By-Laws and a Grant application that referenced a member of ESA. It was expressed that it was unfortunate to lose one of our HP riders to NSW.

Discussion point 1- Concerns that committee members use of a signature block indicating their position on the committee on emails may be perceived to represent the views of the committee as a whole. Discussion details – JW explained Committee members are able to generate letters or emails in their capacity as ESA members or as a member of a committee or holding an office on the committee as they are able to express individual views or concerns. When emails are generated the word 'I' in the text would be sufficient to indicate that the content of the email is the opinion/view of the individual and not sent on the committees' behalf. Recipients of such emails would be aware that it is not from the committee as correspondence from the committee would go through the chair position and therefore be deemed to represent the views of the committee.

Discussion point 2 – ESA Grant application – Concerns were raised by a committee member over the use of athletes names on the application when they were not based in South Australia. (Emails listed in the In and Out correspondence). Discussion details – The ORSR was contacted by JW over concerns about the performance pathways funding grant. The ORSR office (allegedly) provided a list of names that were included in the grant. JW stated that she didn't believe that ESA's Grant application was misleading on purpose but that there might have been a misunderstanding and that she was happy to hear that ORSR had received updated information from ESA amending their application. **Outcome – no further action**

Discussion point 3 - JW sent a motion to ESA on 29/8 "I would like to propose that ESA requests a review of the Membership By-Laws by EA National and that ESA supports the removal of the residency requirement for membership" JW stated that it was her individual motion to the ESA board and was not representing the DSA committee. **Outcome – no further action by DSA - to be addressed by ESA Board**

Discussion point 4 - VH proposed a motion that " An amendment to the by law be allowed for High Performance (CDN/CDI and CPEDN/CPEDI) Members who cease to reside in a state be allowed to retain membership of the branch to which they were a member when they last resided in that state if they choose" be sent to the ESA board for consideration. **Action – VH/CS – send the Motion to ESA board for consideration**

Seconded – N.Angel

All in favour. Motion passed

Action – VH/CS – send the Motion to ESA board for consideration

Liz Duncan joined the meeting

7. **Minutes from the previous meeting:** Moved by RSchneeberger Seconded CKelly. Note - JWWeir attended the meeting on 22.8.22 in person, not via Webex.
8. **Actions from previous meeting(s)**
  - **Outstanding judges levy Action - L.Duncan to follow up 18.7.22. Completed 22.8.22 SFDC Levy still outstanding but is being followed up at the club. Completed 19.9.22**
  - Youth Development – **Action DC to consider strategies for Youth Development - Ongoing 19.9.22**
  - Short Bios and Picture of Committee members for the website **Action- CSkinner Collate bio from DSA committee and photo - Ongoing 19.9.22**
  - **Action VHannam – write to JP request eventing and interschool contribute to the judges levy 18.7.22 Ongoing VHannam 22.8.22 VH has had meeting with EO ESA and will follow up 19.9.22**
  - Consideration for a state badge for interstate riders and how to secure the badge to the cloth/coat. **Ongoing 18.6.22 Action NAngel explore cloth options 22.8.22 Copy of piping strike logo from the office ?ORS. Badge options tabled.**
  - Upload to website in September 2022. First quarter of 2023 for moving forward. **Action VHannam – upload the calendar 22.8.22**
  - **Action VHannam –EO meeting request eventing and interschool contribute to the judges levy 18.7.22 Ongoing 22.8.22. See above**
  - Proposed classification day upcoming 10 and 11<sup>th</sup> September at the Riding Patch. **Action NAngel- Promote on FB 22.8.22. Successful classification, now there are 5 new riders that presented for classification.**
  - Sponsorship from Exercise Physiology - Thrive Physio Co. **Action NAngel/VHannam add to DSA FB page 22.8.22**
  - Calendar – 2023 dates for PARA sent to DSA now to be coordinated with the clubs. Once confirmed the calendar is updated. **Action NAngel /JWWeir 22.8.22**
  - FEI Freestyle and/or OTT? **Action- VHannam Contact Cromwell Park to assess sound system suitability for freestyle in the indoor 18.7.22. Action - Meeting VH/Cromwell park 21.9.22**
  - Jill Sinclair - protocol September October 3<sup>rd</sup> and 4<sup>th</sup>. Note date change. **The sessions were opened to HOTY Gold and now opened up to the squad riders. Action VH – Facebook post 19.9.22**
  - Venue TBA - Jeff Evans at Wistow **Action RSchneeberger – quote 22.8.22. Completed.**
9. **Correspondence In and Out:**

**In:**

- EO ESA Discipline and Coaching Committee By-Law
- EO ESA - South Australian Women: Women in Space – Impacting the World and Beyond Wednesday 26<sup>th</sup> October
- EO ESA – Risk management document for Youth
- EO ESA – 2022/23 Code of conduct document
- EO ESA – Australian Masters Games Document EOI
- EO ESA – National Aligned Strategy Document
- EO ESA – Incident reporting documentation
- EO ESA – Flinders University Sleep study request for athlete volunteers
- EO ESA – Sport injury courses
- EO ESA – Australian Sports Foundation ASF initiative
- EO ESA – OTT Grant – Thorough Care
- EO ESA – Committee Member renominations
- EO ESA – letter to JWeir 5.9.22
- EO ESA – FEI Horse Health Requirements and the FEI HorseApp
- Performance Card question – Amelia Sutton
- EA – Dressage Bridle numbers sizing
- EADC – letter regarding number of tests per day
- DCSA invoice for 50% Jill Sinclair
- Shylie McFetridge – Reimbursement for swabbing steward duties
- MCDC – invoice for 50% Virginia Creed
- Sensory Hairs Information Document
- Wendy Barker Judge Training Evenings
- ESA – letter from M. Nitschke 7.9.22
- EO ESA – Incident Report form Action – Forward to clubs VH/JW 19.9.22
- Julia Weir – Mary Nitschke
- Julia Weir – Mary Nitschke letter
- Selectors – Foundation Squad
- EADOC – regarding Stewards Action – Forward to the clubs VH/JW 19.9.22
- EADC – Agenda for State Chairs meeting
- EO ESA – Stirling Rotary Club Echunga Field Day
- EO ESA – Meeting Master Schedule

**Out:**

- Jessie Smith response Future Pony Squad
- Unlicensed horse letter to owner
- Unlicensed horse letter to club
- Responses to Heather Demaine regarding pony measuring from ESA reception and DSA
- Cherysse Franscali reinstated results from MSEDG
- JW letter to clubs re judges levy where official judges are used
- Email from JWeir to NAngel sharing clubs contacts ?encrypted
- Response to Amelia Sutton re upgrading points
- AMG document forwarded to Clubs
- Bridle Number sizing forwarded to Clubs
- Max tests per day letter forwarded to Clubs
- JWeir letter to EO/ESA/DSA 6.9.22

- Selectors – re Para Squad
- Response to Phoebe Foulkes

#### 10. Budgets/Financials:

- **Finances tabled** – see attached Moved VHannam Seconded MHunt

#### 11. New Business:

- Protocol within DSA to manage incoming (to the committee) and outgoing correspondence (from the committee). Incoming correspondence addressed to the committee to be presented/forwarded to the committee. As there can be a lot of email traffic, discretion by the chair and secretary is required. Outgoing correspondence from the committee should go through the Chair and be endorsed by the committee. A circular motion can be used for responses that are not able to be held until the next meeting.
- Review the performance medals – add Para and review the qualification scores. **Ongoing 19.9.22**
- Teams to be nominated for the National FEI/EA/Pony/Para teams. **Action VH Send acceptance list to the selectors with team criteria 19.9.22**

#### 12. On Going Business:

- **Interschool**
- **HOTY Document for 2023** – Completed 19.9.22
- **Squads**
  - **HP Squad**
    - **Uniforms – Action N.Angel 22.8.22 Shirts same as current Future squads, except High Performance.**
  - **Foundations for the Future Squads** mid year review open through Nominate in August. Uniforms - Do one order for HP and Futures Squads. Completed 19.9.22
    - 2023 Future Squad Document – Add in the requirement to actively compete. “If there is a gap of more than 6 months of a combination competing at an official EA competition, they will no longer be part of the squad. Para riders may apply for an exemption. Action VH to amend the document and re-table at next meeting” and
    - Action NA/VH to formulate a weighting system for Para 19.9.22. Qualifying scores date range. Remove the mid year review paragraph. Add helper day and Theory Session requirements to keep document aligned with the HP Squad document
  - Upcoming training opportunities
    - Jill Sinclair - protocol September October 3<sup>rd</sup> and 4<sup>th</sup>. Note date change.
      - Venue TBA - Jeff Evans at Wistow **Action RSchneeberger – quote 22.8.22 Completed**
    - Virginia Creed HP 27/28 November **VHannam flights/pick ups – co-ordinate with LDuncan 22.8.22 Completed 19.9.22**
    - Suzan McDermott Jan around YH&PC – Squad training day on 8<sup>th</sup> January 2023.

- Dressage SA Elite Performance Squad document tabled – **Ongoing 18.7.22**
- **Calendar:**
  - Completed for 2023.
- **DC Bi-Monthly meeting – next meeting 02.11.22**
- **Dressage Judges Sub Committee:**
  - ESA Board are working on the terms of reference for the roles and responsibilities of the DJSC. There are interstate templates to aid the development of the JSC document. **Ongoing 16.5.22 Draft document sent to Sara Beazley 19.9.22**
  - Dressage Judges Levies
  - JSC meeting in September 2022
  - Anne Smith is ratified F level judge **Action VH - FB announcement 19.9.22**
  - Proposed Para Judges seminar 8 January 23
- **STATE CHAMPIONSHIPS April 15<sup>th</sup> and 16<sup>th</sup> 2023**
  - DSA Sub-committee to host State Champs 2023
  - Sponsorship
  - Equine Advancement have EOI for sponsoring events
  - Measuring facility for Ponies will be available in the 2 weeks leading up to the State Championships
- **Clubs:**
  - **Swabbing:** Strategy and report of swabbing **Ongoing 13.12.21**
- **PARA:**
  - Working towards the Para event on 7<sup>th</sup> January 2023. Veronica Steward (judge) and Greg Steward (Steward) interstate officials.
  - Para Calendar for 2023 is still a work in progress
- **Moving Forward:**
  - **Oct/Nov 2022 – Due 25<sup>th</sup> September**
    - Cover- FEI World Championships
    - Focus on – FEI World Championship event report MHunt
    - Article – tips for making good impression on judges Wendy Barker
    - Heather Kyros – Owner of a FEI world championship horse
    - Save the date Young Horse Event January 2023
    - Add first quarter calendar for 2023
    - Announce new foundation for the future squad members
    - HOTY 2023 document
  - **Dec/Jan 2022/23 Due 25<sup>th</sup> November**
    - Cover – Nationals
    - PARA State Champs
    - Focus on – Teams Report from Nationals
    - Article

- HOTY leader board update this issue (to 31 October 22)
- **Feb/Mar 2023 Due XX**
  - Cover – YH event?
  - Focus on –
  - Article
- **Young Horse and Pony Classic:**
  - Promote – save the date through Moving Forward
  - Sub-committee to run the event. VH/RS/PFoulkes. To meet with Mandy at Cromwell Park Ongoing 19.9.22
  - PARA event to be held at this event LD/VH
  - FEI Freestyle
  - Sue McDermott able to judge and stay on following day
  - YH&PC Event Information sent out
- **Other Ongoing Business:**
  - Manager ESA – Competitive Edge-HP Squads offered Competitive Edge online
  - State Equestrian Centre Various locations have been proposed **Ongoing 20.9.21**
  - DSA Direction Planning - **Ongoing 20.9.21**
  - **Masterclass 2023** ?Vanessa Way
  - **OTT Statewide event** – for 2023 with final at the 2024 Young Horse event **Action - VHannam Develop OTT event 16.5.22. Now funded by a grant. Completed**
  - OTT Event Information sent out. **Action - VHannam to contact clubs to discuss Series.**
  - Grant Money - Olympic Pathways to be developed
    - Young Horse and Rider Talent
    - CDI pathways – Mentors/Educators. Chef d'equipe training
    - Education/Coaching/off horse programs etc

### 13. Business on Hold:

- **Dressage Event Proposal**
- **Qualified Steward training and implementation – 2024 Issue to go to National Office VHannam – training for EA officials introducing in 2024. Meeting is 8<sup>th</sup> October**
  - **PARA judges not able to judge EA as well as FEI tests**
- AOR Facebook page – **Action 25.10.21 JW. On hold until ESA EO able to action.**
- PARA Judges Seminar 2023

### 14. Issues to go to Board (Flagged in Red):

VH proposed a motion that “ An amendment to the by law be allowed for High Performance (CDN/CDI and CPEDN/CPEDI) Members who cease to reside in a state be allowed to retain membership of the branch to which they were a member when they last resided in that state if they choose”

**Action – VH – send the Motion to ESA board for consideration**

**15. Date of upcoming meetings:** Wednesday 19/10/2022 and Monday 14/11/2022

**Meeting Closed 21.20 pm**

Attachments-

ESA Discipline and Coaching Committee By laws

Sensory Hairs Document

Sport Injury Courses

Australian Sports Foundation Doc

FEI Horse Health Requirements

EA National Align Strategy

Email from M. Nitschke forwarded separately