

Location:ESA Office
Unit 2, 10 Cameron Road Mt BarkerDate:26th September 2018

Time: 6.30pm

Minutes

1.	Present:	
	Peter Graham, Stuart Platt, Karin Edwards, Jacqui Lang, Nick Whyntie, Wayne	
	Copping, Jason Andrews	
2.	Apologies:	
3	Conflict of Interest	
	Members are reminded of the requirements for disclosure by Members of	
	direct or indirect pecuniary benefits in items listed for consideration on the	
	Agenda.	
4.	Confirmation of Minutes	
	Minutes from previous meeting held on 28th August, 2018	
	Read and accepted: Moved SP 2 nd JL All in favour	
4.1	Matters Arising	
	Sports Pass – Brief and update on situation – Payment of invoice on hold	
	AGM – Successfully convened	
	S Cimarosti – Brief and update on situation	

5	ElectionsChairperson: P Graham to continue as chair until January 2019 meeting and then revisitAll in favourVice Chair: S Platt to continue as Vice Chair until January 2019 meeting and then revisitAll in favourFARMC: N Whyntie, S Platt, K Edwards nominated by PGMoved WC 2 nd JL All in favourPublic Officer: Constitution states EO to be public officer. SP to write letter to C&BA to as for extension until 31/1/19 Moved JA 2 nd NWCo-opted member: Jo Cottle to be asked to rejoin Board and FARMC Moved WC 2 nd KE	SP
6	Legal Matters Pending	
6.1	Update from PG regarding situation with former EO and discussed in Matters Arising. SC's property that remains at the office to be returned by courier Letter to be sent to Bourne's regarding the return of ESA property still in SC's possession (keys, laptop and mini ipad)	KE
6.2	Craddock / Mintz & Co – Brief and update on situation	
7	Finances	
7.1	Received and noted Financial Report. Moved SP 2 nd NW All in favour	
7.2	Grant – have all been submitted and payments received - Noted	
8	Other Business	
8.1	Yellow Card issued to a member – Draft letter to be finalised and sent – All in	SP
8.2	favour Peter Oborn – briefed on situation – Vote taken on lifting of suspension – Status quo remains	
8.3	Office Staffing restructure EO/Office manager advert and position description – put forward by JL Any comments / changes forward to JL by 4pm Friday 28/9 and then JL to post on Seek and ESA website	JL
8.4	As result of a complaint made by a member a letter will be sent reminding the other party of the Code of Conduct and DC by Laws. No further action required at this stage.	

8.5	Information provided by L Clarke acting EO	
0.0	Minutes from AGM presented – long format, needs to be condensed – Moved PG 2 nd SP - All in favour	
	New members Ratified – Moved WC 2 nd JA - All in favour	
	W Matten invoice for SJ course building – support LC recommendations	
	Moved WC 2 nd KE - All in favour	
	Discipline Committee Members list to be updated as committees hold AGMs	
8.6	Regional Development Australia (Barossa Group) – Equestrian Centre Proposal	
	Independent consultants seeking funding to find suitable location and	
	requirements for Equestrian Centre. Looking at Murray Bridge / Oakbank /	
	Roseworthy. WC to liaise with development group	
	Moved SP 2 nd KE - All in favour	
8.7	Discipline By-Laws – request from SJ re the removal of the last sentence in	
0.7	Section 4 (f)" The board may, at any time, remove a person from a discipline	
	committee if it deems this appropriate. The board reserves the right to make	
	such a removal without stating the cause."	
	The Board agreed to this sentence being removed in the next Draft of the	
	Discipline By-Laws to be done by SP	
	It was also noted by WC that the current DC By-Laws do not allow for co-opted	
	members to fill vacant positions – to be considered by the Board for next Draft	
	of the DC By-Laws	SP
8.8	AGM – ran smoothly and the General Forum was constructive – Minutes need	
	to be condensed as above in 8.5	
8.9	Members requested the need for DC to have their "own" bank accounts for	
0.5	funds raised by the DC's. Legal binding Trust account for levies raised,	
	competitions and specific fund raising	
	Separate Accounts to be put on FARMC agenda to investigate options	
	Summary of Minutes of Board meeting to be put on website once minutes had	
	been completed	
	The Show Horse working party is to continue with the organising of the SA	
8.10	HOTY and is doing a revised budget for this. The SHDC being held on 27/9/18	JL
	for election of officers. Robyn to continue with preparation of 2018 HOTY as	
	previous	
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8.11	Leadership – discipline committees	
	Dressage Discipline Committee – proposed to contact the Dressage Clubs for DC	
	reps – SP & PG to draft a letter to then be sent from the office and a member	
	communique to be done to advise of steps being taken to reform Dressage DC	
	Moved KE 2 nd NW All in favour	
	NW presented a proposal from Naomi Mashford ex DDC member to hold a	
	forum for the Dressage members – it was agreed to try approaching the	
	Dressage Clubs first as above and if necessary the forum could be looked at as	
	another option later on.	
8.12	Proposed that two Discipline Chairs be invited to attend board meetings to	
	discussed any issues on a rotating basis	
	DC's to be reminded that minutes are to be forwarded to the office and	
	monthly reports done for the board meetings	
	High Performance Off & On Horse Training	
8.13	WC wanting to take over the running of HP funding as 2018 On horse is only for	
	eventing	
	Balance of 2017/2018 Off Horse funding can be put towards On horse – this	
	needs to be split between Dressage, Show Jumping & Eventing	
	WC suggested that some Off-Horse training could be incorporated with AIHT	
	Alison Alcock & Rob Brown were available free from National for squad training	
8.14	Nomination of an award for a member noted.	
8.15	Concussion Proposal has it been circulated for comment to all Disciplines? PG to check with office	
8.16	WC advised that Naracoorte Horse Trials have held their AGM and that all debts	
	have now been cleared and they have approximately \$4000.00 in account. Looking to hold FEI competition in 2020	
8.17	Show Jumping State Championships have been booked for 5 – 7 April 2019	
0.17	Dressage State Championships have been booked for 13 – 14 April 2019	
	These dates to be put in member communique	
9.	Next Board Meeting 24 th October, 2018 at 6.30pm	
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10.	Meeting Closed at 10.00pm	
	Signature of Chair Date	